



A penalty of a minimum of 10 % off, up to no credit, will be assessed for any mini-test, exam or other assigned work that is turned in late. At the conclusion of a mini-test or exam, you will have 10 seconds to turn in your paper. Anything turned in after that time limit will be considered late.

Extra Credit (problems –not required– offered "in addition to" rather than "in place of" an exam, etc.) is available at the instructor's discretion; these are generally due the next class. There is no makeup for any missed extra credit.

Cheating, which includes, but is not limited to : looking at another's paper, copying, passing notes or other information, etc., will not be tolerated. The first instance will result in a zero on any test or quiz, and the student referred to the Dean for academic discipline. It is possible that as a result of cheating, the student could receive a grade of F for the course.

Disruptive Behavior : Any student disrupting class may be asked to leave. De Anza College will enforce all procedures set forth in the Student Standards of Conduct (see Class Schedule), and the appropriate remedial and/or disciplinary action will be taken when violations occur.

Homework Problems: Remember, you should be prepared to spend 2–3 hours per assignment for studying and homework problems. EOO means every other odd : 1 , 5 , 9 , 13 , . . end (or as indicated)

Ch 7	7.1	EOO 1 - 77	Ch 9	9.4	EOO 1 - 61
	7.2	EOO 1 - end		9.5	EOO 1 - 77
	7.3	EOO 1 - 49; odds: 51 - 71		9.6	EOO 1 - 65; 67, 68
	7.4	EOO 1 - 57; 59, 60, 61, 63		9.7	EOO 1 - 57; 58
	7.5	EOO 1 - 65; odds: 69 - 77	Ch 10	10.6	EOO 1 - 65; 66
	7.6	EOO 1 - 37; odds 39 - 47, 48, 51		10.7	EOO 1 - 69; 71, 72
Ch 8	8.1	EOO 1 - 85; 87		10.8	EOO 1 - 55; 57, 58
	8.4	EOO 1 - 65; 69 - 78		10.9	EOO 1 - 69
	8.5	EOO 1 - 41	Ch 11	11.1	EOO 1 - 65; 67, 68
Ch 9	9.1	EOO 1 - 121		11.2	EOO 1 - 45; 46
	9.2	EOO 1 - 81; 83 - 97 odds; 98		11.3	EOO 1 - 45; 46
	9.3	EOO 1 - 117; 121-122		11.4	EOO 1 - 45; 49, 50

Exam Schedule :

<u>Exam #</u>	<u>Covering</u>	<u>On or about</u>
1	Ch 7-8 6/3	Feb. 2
2	Ch 9 7	Feb. 25
3	Ch 10 4	Mar. 10
4	Ch 11 4	Mar. 19

Final Comprehensive **Check Finals Schedule**

Grades : Your grade will be based upon the *percentage* of total points earned, as compared to the total points possible, according to the following:

<u>From</u>	<u>Points</u>	<u>Percentage Earned</u>	<u>Grade</u>
Mini-Tests (approx)	150	88 – above	A
Exams	400	78 – 87	B
Final	100	67 – 77	C
		55 – 66	D
<hr/> Total Possible	<hr/> 650	54 or below	F