

**INSTRUCTOR:** H. Bourgoub  
**COURSE NAME:** Pre-Algebra  
**CLASSROOM** E31  
**OFFICE/PHONE/EMAIL** S047A/ (408) 864 8806.  
**OFFICE HOUR** Daily 8:30AM-9:20AM.  
**SECTION/CALL #** 07/1510  
**TIME:** Daily 10:30PM -11:20AM  
**Text** “Pre-algebra”, by Aufmann, Barker, Lockwood, fourth Edition, Houghton Mifflin publisher.

### **PREREQUISITES**

Qualifying score on SAT, ACT, or math placement exam within the last calendar year.

### **Minimum Requirements**

#### **Attendance**

Perfect attendance is required of every student. You are expected to be in class daily on time and remain through the duration of class. Call every time you miss class. Two consecutive absences **may** constitute dismissal from class. In the event you decide to withdraw from the course, it is your sole responsibility to fill out a drop sheet and submit it to the records office.

#### **Test performance**

Satisfactory performance on tests and the final exam are necessary for passing the course.

### **Homework**

Homework is an integral part of the course and should be treated accordingly. It is very unlikely for most students to succeed in this class without completing all homework assignments on time. Homework for every section we cover is due the following class meeting. Bring completed homework with you to every class meeting since it can be collected at any time. Text book exercises will definitely be collected on test days. If you can not make it to class on an assignment due date, the assignment is due on the last day you attend. No late homework will be accepted. Home work is worth 50 points.

### **Testing**

We are going to have 3 tests and a final exam and weekly quizzes. The tests are worth 50 points each, the final exam counts for 100 points, and the quizzes are worth 50 points. There will be no make up exams or quizzes. The final exam will be comprehensive and **mandatory**. All tests and quizzes will be announced at least two days in advance. The final exam is on Tuesday, March, 24, 9:15AM-11:15AM.

### **Materials**

The required text mentioned above, hand held calculator, loose paper, pencils and a ruler are required course materials.

**Academic Integrity**

Refer to Schedule of Classes on college policy under subtitle Academic Integrity ; in addition, cheating and plagiarism is not tolerated and will be decisively met with grade F for test/ assignment, and, or dismissal from class depending on the circumstances.

**Grading:**

The course grade is based on the fixed scale below. Grades aren't given to you, they are earned by your desire and willingness to be consistent, persistent and hardworking .

There are three components to the total grade in this course, in-class tests, homework, and a final exam.

**Grade Scale**

Letter grade	Range
A	90% - 100%
B	80% - 89%
C	65% - 79%
D	50% - 64%
F	Below 50%

How am I doing in this class?

The best indicator or predictor of your course grade is your test scores. Add up all your exam scores then divide by the number of exams and multiply the result by 100 to obtain your percent score, then use the grade scale above to determine your letter grade.

Q1	Q2	Q3	Q4	Q5	Q6	Q7	H1	H2	H3	T1	T2	T3	

Important dates for this class:

Holidays

Martin Luther King's Birthday	January 19.
President's Day Weekend	February13-16.

Adds/Withdrawals

Last day to add quarter length classes	January 17.
Last day to drop with no grade	January 24.
Last day to drop with a W	Friday, February 28.

Good Luck